

Maine EMS Education Committee Minutes
November 27, 2006

Present: Brian Chamberlain, Liz Delano, Dan Batsie, Rhonda Chase, Dennis Russell

Ex Officio: Carol Pillsbury (Board Representative); Scott Smith (MEMS Staff)

Phone Conference: Dan Palladino; Daryl Boucher;

ABSENT: S. Diaz, B. Zito, M. Barter, D. Cornelio, B. Davis, D. Robishaw, S. Stewart-Dore, J. Wellman, P. Farrington, R. Overlock, S. Latullipe;

TOPIC	DISCUSSION/ACTIONS TAKEN	FUTURE ACTION
1. Meeting called to order at 0945 by Batsie	<p>Batsie explained reasons for special meeting as follows:</p> <ul style="list-style-type: none">a. Ops team had concerns about implementation time table and instructor qualifications at their November meeting.b. Decision was not to present to Board in November for approvalc. Board directed Education and Ops to resolve issue and present a ready-to-go program for the Dec 6, 2006 Board meetingd. Batsie requested input from the group on these issues as outlined below	n/a
2. "Core Faculty" concept	a. Batsie explained that this concept would involve select Education Committee members, MDPB, or subject matter experts who would then serve as resources for the	

	<p>state. Since the Operations Team was highly in favor of a Train-the-Trainer approach, Batsie requested feedback on the draft that had been sent out via email of the Train-the-Trainer Core Objectives.</p> <p>Delano- Voiced concerns about what this would involve.</p> <p>Chase- Feels quality key; preserved by added layer of the Train-the-Trainer concept; felt “core faculty” would avoid the “watering down” issues seen with other programs.</p> <p>Russell- Asked for clarification about who would be maintaining records- Smith explained MEMS would have database of this.</p> <p>Group discussed what impact this would have on implementation and drop dead date changes. Batsie reminded the group this is an Ops Team and ultimately Board issue.</p> <p>Russell questioned if mandatory student to instructor ratios would be needed as the Advanced Airway Program does. Batsie replied that ratios would be up to the instructor but the ultimate emphasis is on small group work, problem solving, and hands-on in the Device Module.</p>	
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	<p>Ultimately, the device hands-on piece is the one that instructors need to be the most concerned with in terms of having sufficient equipment and instructors to ensure small groups can be used.</p> <p>Boucher questioned if current UMBC medics will be allowed to teach the program without taking the PIFT class. Group consensus was since PIFT program is so unique to Maine and different from prior versions that instructor candidates would need to complete entire program. UMBC medics will still be grandfathered to perform PIFT transfers unless their certification expires, at which time they will need to complete 2006 version of PIFT before completing PIFT calls.</p> <p>Concern was raised about need to designate additional core faculty in future. Discussion and consensus that as program evolves and is rolled out, additions could be made to the list.</p>	<p>Smith to update Train-the-Trainer and Instructor documents to reflect recommendations of group.</p> <p>Batsie will develop tentative “core faculty” list and distribute to education committee for approval after vetting this concept with Ops team at their Dec meeting. Those with concerns, please email Dan before Dec Ed Committee meeting.</p>
3. PIFT Train-the-Trainer Piece	<p>Batsie initiated discussion based on feedback/opinions from Ops that this was needed do to the substantial changes in program and level of information from before.</p> <p>Train-the Trainer format to be short (1-2</p>	

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	<p>hours) and linked to PIFT class.</p> <p>Review of TTT document including written exam by group- consensus that was acceptable minus the previously mentioned wording changes on instructor qualifications. Boucher requested clarification be added reference UMBC medics.</p>	<p>Smith will edit documents after Ops meeting as requested for final presentation to Board, Ops, and Education.</p>
4. Prior PIFT Beta Test Classes	<p>Discussion that these individuals should receive copies of final, updated curriculum. Intent is to place this on the MEMS website.</p>	<p>Smith will send letter to all Beta class participants thanking them for their input along with references to where the final documents are located on the MEMS website. Link to the <i>NHTSA Guide for Interfacility Transfers</i> (2006) to be placed with these documents for reference of provider community.</p>
5. Approval of 2006 PIFT Program Materials	<p>Motion by Delano with 2nd by Chase to approve 2006 PIFT Program and send to the Ops Team and Board for final approval and a rollout schedule, implementation, and drop dead date for PIFT operations under the 2003 PIFT curriculum with the changes listed here being made before submission. Unanimous.</p>	<p>Smith/Batsie will work to finalize documents and distribute to Ops, Education, and Board for review prior to the Dec 6 Board meeting.</p>
6. 12 Lead ECG Project	<p>Batsie informed the group that the PowerPoint presentation he had created for the HART Committee has been reviewed by a number of subject matter experts and changes made. He is now working to convert presentation to objectives for Education Committee to review at Dec meeting. Smith interjected that this project</p>	<p>Batsie to complete conversion to objectives for Dec meeting. Smith to liaison with Bradshaw, Diaz and Maine HART Committee for their take on timelines.</p>

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	will be receiving attention from agencies outside of MEMS and will needed to be completed relatively quickly so implementation may begin.	
7. Other Issues	Smith asked the group to start thinking about changes we will need to start making to curriculums at all levels from these additional programs, the protocol revision, and how they are affecting the standard of care in Maine. This will be a topic for discussion in the near future. Smith also asked the group to review the documents from the Oct 31, 2006 accreditation workshop and begin ideas and concerns to the next meeting. Boucher requests copies of the accreditation documents be forwarded to him.	Smith to mail documents to Boucher. Group will review and reflect on curriculum changes and accreditation issues for next meeting.
8. Next Meeting	Wednesday, December 13, 2006 at 0930 at Maine EMS, DPS Building, Augusta	n/a

Respectfully Submitted,

Scott A. Smith, RN, BSN, BA, CEN, CFRN, NREMT-P, I/C
Maine EMS Education & Training Coordinator
12/12/06